



BUCKINGHAMSHIRE
NEW UNIVERSITY

EST. 1891



Smoking Policy

Contents

Purpose	3
Legislative background	3
Buckinghamshire New University Arrangements	3
Signage	3
Implementation and review	3

Approved by: Health and Safety Committee	Date first published:	Jun-2007
Version No: 4.1	Date updated:	Jun-2022
Owner: Head of Health and Safety	Review Date:	Jun-2027

NB December 2023 – This Policy is currently under Review.

This document has been designed to be accessible for readers. However, should you require the document in an alternative format please contact the University Secretariat.

© 2022 Buckinghamshire New University

Purpose

- 1 This policy aims to promote a safe and healthy working environment for Buckinghamshire New University employees, students and visitors.

Legislative background

- 2 Section 2(2) (e) of the Health and Safety at Work Act 1974, places a duty on employers to provide a safe working environment.
- 3 From 1 July 2007 the Health Act 2006 prohibits smoking in all public premises including workplaces and work vehicles.
- 4 Electronic cigarettes are not currently regulated by the Medicines and Healthcare products Regulatory Agency.

Buckinghamshire New University Arrangements

- 5 On Sunday 1 July 2007 Buckinghamshire New University became a smoke free workplace. This means that:
 - a Smoking or being in possession of lit cigarettes, active e-cigarette, cigars or pipes is not permitted in any premises occupied or utilised by university employees, students and visitors, or in university vehicles.
 - b Smoking is not permitted immediately outside the entrances or open windows of any such premises.
 - c Employees who wish to smoke during the working day may be permitted reasonable breaks, in agreement with their line manager, provided these do not prevent them from satisfactorily carrying out their responsibilities and work duties. Work time lost to breaks unrelated to work activity should be made up as necessary; this applies equally to smokers and non-smokers.
 - d Designated areas where smoking will be permitted will be provided at all university premises.
 - e Student halls of residences are also smoke-free

Signage

- 6 It is the university policy to ensure that no-smoking signs, complying with the requirements of the regulations under the Health Act 2006 are displayed on its premises and vehicles.

Implementation and review

- 7 This policy is intended to benefit all employees, students and visitors. All members of the university community are responsible for its continued implementation.

- 8 Smoking on the university premises or in university vehicles will be an offence under the Health Act 2006. In the event that an employee or student does not comply with the policy, disciplinary action may be taken under the University's employee Disciplinary Procedure or student Disciplinary Procedures.
- 9 University managers are responsible for monitoring the implementation of the policy.
- 10 It is the responsibility of the Health and Safety Manager to maintain, monitor and review the policy to ensure it remains fully effective and applied consistently across the University.



High Wycombe Campus
Queen Alexandra Road
High Wycombe
Buckinghamshire
HP11 2JZ

Aylesbury Campus
59 Walton Street
Aylesbury
Buckinghamshire
HP21 7QG

Uxbridge Campus
106 Oxford Road
Uxbridge
Middlesex
UB8 1NA

BNU based at
Pinewood Studios

Pinewood Studios
Pinewood Road
Iver Heath
Buckinghamshire
SL0 0NH

Missenden Abbey
London Road
Great Missenden
Buckinghamshire
HP16 0BD

Telephone: 01494 522 141

 BucksNewUni

 BucksNewUni

 BucksNewUni

 BucksNewUniversity